



**UNITED NATIONS CAPITAL DEVELOPMENT FUND (UNCDF)
REQUEST FOR APPLICATIONS**

Using Digital Innovation in Health to improve quality of service by VHTs, CHEWs and health workers

Frequently asked questions

March 30, 2020

Q: Can you share some budget guidelines to assist in budget preparation?

A: All the expenses, independently of the line, need to be budgeted for the project. You can also add the co-financing – if any – that your institution could put on. Please use the budget lines you usually work with. The importance is to have the best clear idea on how and why you will use the budget for (e.g. staff time, consultants, travel, equipment, technology...).

Q: Can you please clarify the eligibility requirement about registration status? Our office in Uganda is registered as a limited company but not yet registered with the national NGO board at this time.

A: As long the organization is legally registered in Uganda, the organization is eligible.

Q: The RFA appears oriented toward for-profit entities – are we eligible to apply as an NGO?

A: Yes, any legal entity registered in Uganda, for or not-for profit, can be eligible if it complies with all the other eligibility criteria.

Q: What is the anticipated start date of the project?

A: The estimation start date is around two months from the deadline of the RFA. During the time, the team will be evaluating the different applications and other internal processes to prepare the initiation of the project.

Q: What are the reporting requirements? (frequency and template, if possible)

A: The selected candidate is required to share regular reporting (Monthly, Quarterly and Annually). The KPIs for the project are determined at the beginning of the project. UNCDF provides templates for different reports.

Q: What is the expectation for piloting in the 4 regions listed? Should at least 1 be selected? Or all 4?

A: The selected candidate is allowed to choose one region for the pilot phase. However, a clear plan should be defined in the scope of work for the scale-up (to the remaining areas).

Q: Which party will bear the costs for facilitating CHEWs and VHTs?

A: The project costs should clearly be defined in the budget. The grant should cover all the different project costs highlighted which must be approved by UNCDF.

Q: Whether UNCDF will provide a separate budget to cater for communication & equipment e.g. Hardware & APN/Internet.

A: The selected recipient institution should include all the different costs in the budget. UNCDF is asking applicants to share innovative ways to drive the project with limited resources.

Q: Whether UNCDF will host the developed system (server) or it'll be hosted elsewhere.

A: UNCDF can support the improvement of the product. The product should be fully owned by the candidate. Any costs that are defined in the budget and approved by UNCDF can be taken care of. The candidate with a ready and mature product together with a community level experience has more chances to be selected.

Q: Our budget is higher (415.000 USD) than the allowed grant maximum as shown in your budget format (400.000 USD). However, it seems that this will be possible to our own contribution (74.000 USD), leading to a grant request of 340.000 USD. Could you please confirm that this is correct?

A: UNCDF contributions range from \$50,000 to \$370,000 per area. We encourage candidates to fund a portion of the project. So, by contributing \$74,000, the selected candidate could have room for up to \$296,000