

UNITED NATIONS CAPITAL DEVELOPMENT FUND (UNCDF)
Mobile Money for the Poor (MM4P)
Innovation Platform: Nepal

REQUEST FOR APPLICATIONS
Deadline for submission: 16 November 2017

1. INTRODUCTION TO THIS REQUEST FOR APPLICATIONS

UNCDF/ MM4P is looking for a firm or a consortium with demonstrated experience in the operation and management of incubators/ accelerators through in-country innovation platform.

The overall duration of the work is expected to take up to 12 months renewable another 12.

Applications & RFA Calendar:

- Publication date: 01 November 2017
- Deadline for questions in writing 08 November 2017
- Publication of Questions and Answers Document 09 November 2017
- Final deadline for applications 16 November 2017

You may send questions to mm4p@uncdf.org A FAQ document will be generated based on enquiries received on or before 08 November. The FAQs will be posted on the UNCDF website shortly thereafter.

Applications should be returned to the UNCDF by email at mm4p@uncdf.org no later than midnight on 16 November Greenwich Mean Time (GMT). Applications must follow the submission format in Annex I.

1.1. Purpose of the RFA

In the space of financial inclusion, real challenges remain hindering the development of digital financial solutions and digital tools that can reach all levels of the market. Markets are not seeing large scale digital innovations that serve low-income customer in a meaningful way. Without the encouragement and support from interested partners, traditional service providers are unlikely to provide services that significantly improve people's lives. Entrepreneurial firms such as FinTech companies will likely focus on the middle-income market rather than the low-income market and meeting its basic needs.

UNCDF and specifically MM4P programme, with its focus on digital finance and innovations, is developing the structure for the next stage of its implementation around promoting digital innovations anchored through an in-country platform with both physical and virtual aspects that could serve as incubator and accelerator of meaningful digital solutions for low-income customers.

The Platform will bring together companies to design, develop and refine digital solutions supported

under a structured environment and with ready to use tools. Those digital companies will be connected to enabling stakeholders, such as regulators, universities, connection investors, think-tanks, providers, other labs, and industry associations for a testing environment and mentorship. Moreover, hackathons, design sprints and other idea generating activities to crowd in problem solvers or new idea creators would be facilitated through the platform around pre-planned windows/topics. The most promising partners and ideas or solutions worth incubating for scale will be selected and supported first through accelerator and then with test environment.

The proposed approach focuses on supporting innovative solutions from fintech's and digital firms by providing access to finance, crowdsourcing, human centered design support, industry sandbox, business to business linkages that will allow to scale and compete along a global innovation platform and having access to finance from different investors.

The purpose of this exploratory request for applications (RFA) is to support UNCDF/MM4P and its partners to engage in space of digital innovations with results linked to [UNCDF's financial mandate](#) to provide capital (grants, loans and guarantees) and technical support both public and private sector in the least developed countries and elsewhere to support low income individuals and communities. This RFA will result in a shortlist of potential organizations with whom UNCDF will seek to develop in-country innovation facility. Therefore, this RFA is intentionally brief and applicants will be evaluated based on a few key components. From this shortlist, UNCDF intends to approve one single/consortium potential in-country platform that will assist UNCDF and its public and private partners to deliver on digital innovations and finance that reach low income groups, particularly rural communities, youth and women. The facility would become the front-end vehicle for UNCDF/MM4P to drive innovations and entrepreneurship on an ongoing basis for next five years and make it a model that could further be localized going further and serve UNCDF and all other agencies in country.

The expected result is that UNCDF will partner with one of the shortlisted (single firm or consortium) organizations based on country of engagement to (i) Deliver a structured mentorship methodology and start up incubation program (ii) develop a series of challenges to scout/target new opportunities, (iii) support the participants through the design to accelerator process leading to prototype (iv) pool of resources for platform facilitation and engagements during the process (v) Work with UNCDF team and the industry sandbox participants to provide real test environment for MVP and prototypes (vi) Bring some concepts to scale by linking to right private sector players and investors (vii) work with UNCDF comm. team in amplifying the Public Relations (PR) of the engagement and support as needed with the network (viii) provide tools or set of tools or platform for operating this platform as both virtual and physical space for engagement that can assist UNCDF programme, and its partners, and other organizations in providing needed services to low income communities over the next several years.

For this particular initiative, the lead programme is [Mobile Money for the Poor \(MM4P\)](#). MM4P was developed to address the challenges of implementing branchless banking and mobile money in difficult markets in Africa and Asia, all of them least developed countries (LDCs). It is expected that many of the uses cases will have a financial service component in accordance with Mobile Money for the Poor's (MM4P) goals. However, this may include issues that are linked to financial services (e.g. health, energy, agricultural), but not financial services themselves.

Proposals should have a strong public good component. In addition, UNCDF would strive for a partner to work on long term basis and is open to crowd in similar partners, rather than one that wants to test this only as an ad-hoc model.

All applicants should give full consideration to the [Principals of Digital Development](#).

1.2. Timing

Applications should be returned to the UNCDF by email no later than midnight on **16 November 2017 Greenwich Mean Time (GMT)**. It is anticipated that shortlisting will be completed within 2 weeks of application submission. The time needed for submission of revised proposals, if needed, will depend on the complexity and thoroughness of the initial proposals but should take no more than three weeks. UNCDF would like to conclude all agreements no later than first week December.

The overall duration of this phase of engagement with in-country platform is expected to be for a period of two years and further extended for next years based on the performance and funding availability; the expected date of full completion for first phase is no later than 31 December 2019. The applicant should propose their own timeline launching the challenge and their resources, however it should be noted that the actual engagement is a consultative process which would mean developing an annual plan/calendar based on priorities/funding and then work towards the same.

1.3. Contact

Applications and any consultation about this RFA should be submitted via email at mm4p@uncdf.org

1.4. Responses

All queries and submitted applications will be acknowledged. A FAQ document will be generated based on enquiries received on or before 7 November. The FAQs will be posted on the UNCDF website shortly thereafter.

2. ORGANIZATION CONTEXT AND BACKGROUND INFORMATION

2.1. Organization Context

UNCDF is the UN's capital investment agency for the world's 48 Least Developed Countries. UNCDF uses its capital mandate to support LDCs pursue inclusive growth. UNCDF promotes financial inclusion, also through digital financial services (DFS), as a key enabler of poverty reduction and inclusive growth; and it demonstrates how localizing finance outside the capital cities can accelerate growth in local economies, promote sustainable and climate-resilient infrastructure development, and empower local communities. Using capital grants, loans and credit enhancements, UNCDF tests financial models in inclusive finance

and local development finance; ‘de-risks’ the local investment space; and provides proofs of concept, paving the way for larger and more risk-averse investors.

With its capital mandate and instruments, UNCDF offers “last mile” financing models that unlock public and private resources, especially at the domestic level, to reduce poverty and support local development. UNCDF targets low-income and underserved populations and areas in the LDCs where resources for development are the scarcest; where market failures are most pronounced; and where increased national economic prosperity does not reach a large part of the population. UNCDF focusses on local development finance and inclusive finance, using its capital mandate paired with strong technical and policy support to help communities and individuals save, borrow and invest.

UNCDF’s objective is to develop inclusive financial systems in which a range of financial products is available to all segments of society, at a reasonable cost, and on a sustainable basis. UNCDF supports a wide range of providers (e.g. microfinance institutions, banks, cooperatives, money transfer companies) and a variety of financial products and services (e.g. savings, credit, insurance, payments, and remittances).

2.2. Background Information about UNCDF and Digital Finance

UNCDF manages a number of initiatives related to digital financial (DF) and others that would benefit from use of mobile data. For this particularly initiative, the lead programme is [Mobile Money for the Poor \(MM4P\)](#). MM4P was developed to address the challenges of implementing branchless banking and mobile money in difficult markets in Africa and Asia, all of them least developed countries (LDCs) and few of middle income markets. MM4P’s long-term mission is to help low income and rural households in LDCs increase their financial security through appropriate, affordable and secure means to receive, manage and save money through these “digital financial services” (DFS). To do so, its intermediate goal is to help build inclusive digital financial sectors such that a wide range of digital financial services are provided responsibly, and at reasonable cost, by sustainable institutions in a well-regulated environment. MM4P takes a market development approach to digital finance. UNCDF has defined the different stages of a digital finance market’s development (inception, start-up, expansion, consolidation) as well as the range of interventions needed to move the market through the different levels (policy advice, technical support, training, financing). At the same time, it maintains its traditional operational model of directly supporting the most crucial level – retail financial service providers including MNOs, banks and payment service providers.

UNCDF has also recently begun work on “digital finance plus,” looking at how it can focus on specific use cases for DFS around essential services, such as energy, education, social protection, and informal savings. This is being done by several UNCDF initiatives including [CleanStart](#), [YouthStart](#), [MicroLead](#) and the [Better than Cash Alliance](#).

3. SCOPE OF WORK

UNCDF/ MM4P is looking for a firm or a consortium with demonstrated experience in the operation and management of incubators/ accelerators or innovation platform. The broader contours of this engagement are as listed below, while this would be set-up as an ongoing process and would mean the planning of engagement would be a regular exercise in coordination with UNCDF -MM4P.

3.1. Milestones:

Ideation to Accelerator and scale Services Conceptualization and Planning

- Contribute to the detailed design of the annual in-country calendar that the platform would facilitate.
- Support in facilitating the engagement with the in-country advisory committee¹ guiding the working of the platform
- Contribute to development of in-country mentorship list and also support to feeding the global mentorship engagement of the MM4P programme
- Contribute to the development of the links with potential investors in their local network and also participate in our global network
- Contribute to the development of the network of mentors, specialists, investors to accelerate and scale successful ideas & concepts
- Be the custodian of content and tools developed as part of global toolbox and framework by MM4P. Assist with the tracking of progress made toward targets specified in the planned calendar
- Contribute to the review the activities delivered in order to identify any updates and adaptations to the implementation approach and business model
- Support UNCDF in facilitating capital investment into prototypes for testing (as required or agreed)

3.2. Project Execution

Through a coordinated effort of the MM4P team, experts and platform, ensure the successful provision of MM4P Innovation programme to select participants, including:

- Selecting and coaching the most talented entrepreneurs/start-ups during the design challenge
- Providing and managing advisory and capital support as agreed to qualified entrepreneurs/start-ups
- Providing working space and common services to the innovators.
- Matching entrepreneurs/start-ups with mentors
- Providing entrepreneurs/start-ups access to selected facilities (as applicable)
- Arranging networking events between the entrepreneurs/Start-ups/incumbents (established private companies) as well as other members of Nepal ecosystem, including pitching and marketing opportunities at an international event organized under the global programme window of MM4P
- Providing entrepreneurs/start-ups with delivery of content and tools developed by MM4P (from ideation, concept, product & scale) and also those that are not part of the MM4P tool but necessary to take the business forward. This should then move to support on prototyping and go-to market based on the challenge and its objective.

¹ Also termed as brand ambassadors

- Provide entrepreneurs/ start-ups with ability to test MVP and prototypes in real-life situation (e.g. test with real clients in the field, link with private sector, etc.)
- Operationalizing an active alumni program and network in-country and support to link it to the global programme of MM4P on innovation.

3.3. Communication

- Support with participant coordination, including ensuring efficient communication with those participating in MM4P innovation platform and its related activities
- Contribute to reporting, outreach and communication efforts where necessary, including preparation of project briefs, presentations, promoting project events to key stakeholders, etc.. Help to increase public's knowledge of the project activities, with the focus on strengthening MM4Ps online presence including the web-site and social networks like Facebook and Twitter

3.4 Learning and Reporting

- Ensure the collection and analysis of relevant M&E data. Prepare portfolio results for program reports, including those required by the UNCDF-MM4P
- Substantively contribute to the preparation of the necessary and quarterly analysis of project activities, and use key findings and recommendations to strengthen the implementation of MM4P activities in the future.
- Support in gathering and producing learnings from different challenges, acceleration and scale process and then further implementation under them.

In case the platform has its own existing programme with similar or different focus, it would be expected to keep the two separates in terms of branding and for promotion. All aspects of this engagement from a branding perspective would be agreed on an ongoing basis.

4. APPLICATION REQUIREMENTS

4.1. Minimum qualification criteria

- Any type of organization (commercial for profit firms, educational institutions, and non-profit organizations, Universities) is eligible to compete.
- Successfully conducted similar assignments at a country or regional level with proven excellent results, including financial services and other development issues
- Ability to work in the language of the country / ies proposed (i.e. English, Hindi)
- Evidence of high quality of documentation, packaging, and disseminating technical knowledge to a wide range of audiences
- Have confirmed human resources to cover all planned/required activities
- Submit a complete application

4.2. Structure of the Application

- The application includes a suggested template for submissions in Annex 1: *Submission Format*. Section 1 must be followed as in the Annex. Applications may choose a format for sections 2, 3 and 4 provided all the necessary information is included.
- Additional documents or links to documents may be included at the applicant’s discretion.

4.3. Submission of the Application

- Applications and any consultation about this RFA should be submitted via email at mm4p@uncdf.org
- The subject line of the email should be: RFA: Innovation Platform Nepal
- The **deadline** to submit the applications is **16 November 2017 at midnight Greenwich Mean Time**

5. EVALUATION CRITERIA

The evaluation will follow the combined scoring method:

Rating the Technical Proposal (TP):

TP Rating = (Total Score Obtained by the Offer / Max. Obtainable Score for TP) x 100

Rating the Financial Proposal (FP):

FP Rating = (Lowest Priced Offer / Price of the Offer Being Reviewed) x 100

Total Combined Score:

$$\frac{(TP \text{ Rating}) \times (\text{Weight of TP, e.g. } 70\%) + (FP \text{ Rating}) \times (\text{Weight of FP, e.g., } 30\%)}{\text{Total Combined and Final Rating of the Proposal}}$$

Technical proposal (including CVs of team): 700 Points

Expertise of the firm	Points Obtainable
Expertise in designing and managing incubators or accelerator process. Focus on working with start-ups/entrepreneurs with focus on financial inclusion and low-income segments with be of added advantage	75

Overall reputation of the firm for their work in this field	50
Quality assurance procedures and mechanism, guarantee provided by the firm	50
Size, financial capability and soundness of the firm	50
Total Part 1	225

Understanding of the mandate and proposed approach	Points Obtainable
Does the proposal address the requirements laid out in milestone appropriately	50
Is the design of the proposed suggested approach well-substantiated, structured, and appropriate for the programme?	50
Does the proposed approach build on existing research and data?	50
Has the bidder proposed efficient and cost-effective measures to the aspects of providing advice?	50
Total Part 2	200

Personnel	Points Obtainable
General qualifications team (academic)	25
Knowledge of start-up eco-system and tech based eco-system in general and with focus on inclusion	50
Value Add brought in by the firm outside of content/tool provided by UNCDF	75
Willingness to operate the programme and develop the same as a brand. Also, ability to carry the engagement long term and connect with the global programme of UNCDF on innovation	75
Work experience in Asia, preferably Nepal	25
Proficiency in English	25
Total Part 3	275

Financial Proposal (300 points)

To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by UNCDF.

Total 1,000 points.



ANNEX 1: SUBMISSION FORMAT

[insert: Location]
[insert: Date]

To: Carlos Escrivá Gil, Operations Analyst, and MM4P

Dear Sir

We, the undersigned, hereby apply for *Innovation Platform Nepal* in accordance with your Request for Application dated [insert: Date] and our Application. We are hereby submitting our Application, which includes the Technical Proposal including proposed budget allocation.

We hereby declare that:

- a) All the information and statements made in this Application are true and we accept that any misrepresentation contained in it may lead to our disqualification; and
- b) We have no outstanding bankruptcy or pending litigation or any legal action that could impair our operation as a going concern

We confirm that we have read, understood and hereby accept the duties and responsibilities required of us in this RFA, and the standard language of UNCDF’s Performance Based Agreements (PBA), including the requirements regarding the public good nature of the outputs to be produced (see Annex 2 for a sample of our legal language in this regard).

We fully understand and recognize that UNCDF is not bound to accept this application that we shall bear all costs associated with its preparation and submission, and that UNCDF will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the evaluation.

We remain,

Yours sincerely,

Authorized Signature [In full and initials]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Contact Details: _____

[Please mark this letter with your corporate seal, if available]

SECTION 1: GENERAL APPLICANT'S INFORMATION

1. Applicant's Legal Name:
2. Type of Organization (e.g. commercial for profit firm, educational, non-profit, etc.):
3. In case of Joint Venture (JV), legal name of each party:
4. Actual or intended Country/ies of Registration/Operation:
5. Year of Registration:
6. Countries of Operation / No. of staff in each Country / Years of Operation in each Country
7. Legal Address/es in Country/ies of Registration/Operation
8. Description and value of top three grants or contracts relevant to the scope of this RFA for the past five years. Provide the following information for each of them.
 - Name of the project (website if applicable):
 - Date, location:
 - Client/Funder (if applicable):
 - Grant/Contract value in USD:
 - Types of results produced/activities undertaken:
 - References, contact details (name, position, email, phone number):
9. Applicant's Authorized Representative Information
 - Name:
 - Address:
 - Telephone/Fax numbers:
 - Email Address:
10. Are you in the UN Ineligibility List? YES or NO
11. Attached are copies of original documents of:
 - Financial statements for the past 2 years (in English or French)
 - Letter from the applicant organization's executive director, CEO, or board, expressing its commitment to the execution and participation in this process
 - Complete resumes of all the team members involved in the assignment
 - Staff time allocation spreadsheet per result
 - Electronic copies and hyperlinks where available of studies, knowledge products produced under similar assignments and list of dissemination channels

SECTION 2: SPECIFIC EXPERIENCE FOR THE ASSIGNMENT

12. Please describe your organization's experience in producing **similar** projects. For each one, make sure you describe the following (maximum 1 page per project up to 5 projects):
- Name of the project (website if applicable);
 - Client/Funder (if applicable);
 - Grant/Contract value;
 - Description of the **approach/methodology**;
 - Types of **outputs/deliverables** produced and activities undertaken;
 - Tools used or developed (dashboards, maps, etc.);
 - Results of project for client, if known;
 - Time it took you to complete the assignment, dates, location;
 - Number of people and names of the staff that participated in the assignment;
 - Knowledge product production and dissemination strategy of the assignment;
 - References, contact details (name, position, phone number, email);
13. The applicant should describe your organization's expertise in managing incubator or accelerator programme and the key insights, lessons learned or other takeaways from this work not mentioned in no. 12 above. (maximum 6 pages)
- a. The applicant should describe their specific experience related to managing the challenge windows and methodology deployed around accelerator programme, providing more in depth explanation on specific tools with an emphasis on their relevance, accessibility and use by participants
 - b. Experience in the relevant country/ies
14. The applicant shall clearly state the tools and content that they intend to bring in terms of methodology to support the process from design to prototyping (maximum 1 page)
15. The applicant should describe the team, knowledge product production, packaging and dissemination process of your organization (maximum 2 page)
16. The applicant should note their organization policies around legal and ethical use of methodology or content or data and provide copies or links, if available.

SECTION 3: APPROACH AND IMPLEMENTATION PLAN (10 pages)

17. Approach to Scope of Work and Proposed Deliverables

The applicants should propose a scope of work. As noted the applicant may suggest an alternative scope of work and / or deliverables that achieves the same objectives. However, the applicant should address each component of the SOW in Section 3 of the RFA, even if they are proposing to do very little in that component.

- Identify the county/ies of work
- Note
 - the availability of data, present and future
 - expertise in or relationships specific countries or with specific stakeholders or development issues
- Address all issues in section 3.1 of the SOW, Expected Activities and Outputs, including:
 - working with stakeholder to identify and select use cases/challenge
 - validating analysis/design process and further accelerator
 - assisting in pilots, projects to act on findings
 - assessing the value, success of the prototypes.

Highlight the type of support or guidance you would need from UNCDF.

18. Describe the proposed tool

The applicant should describe the tool and may provide links to prototypes or similar tools for review. Indicate if it will be newly developed or adapted from existing tools; on-going support provided or needed for maintenance or adaptation; user-friendliness; plan to make some or all accessible beyond the applicant and UNCDF.

19. Approach to the Implementation and working with the MM4P Team

The applicant should provide a detailed description of how the applicant will plan, implement and deliver the overall project. Indicate the type of team, resources that the applicant will provide, how it will organize itself for the work. Pay specific attention to the appropriateness to local conditions and project environment. Highlight the support it would need from UNCDF.

20. Approach to Communications

The applicant should provide detail on what type of knowledge products from deliverables and how it prefers to communicate the progress and results on the overall project as noted in section 3.3 of the RFA. Also note what support would be needed from UNCDF.

21. Approach to legal compliance, data privacy and security, and ethical use of data

The applicant should clearly state how it will protect customer data privacy and security and the extent to which the proposed project will comply with of the [Principles of Digital Development](#). For principles that cannot be upheld in the project, the applicant should clearly state the reasons. The applicant should note how it intends to ensure that its work is in compliance with local laws and regulations.

22. Implementation Timelines

The applicant shall submit a Gantt Chart or Project Schedule indicating the detailed sequence of phases, activities that will be undertaken and their corresponding timing, specifying timelines, responsibility, and time devoted to each result. Start date should be no sooner than 15 March 2016.

23. Risks / Mitigation Measures

Please describe the potential risks for the implementation of this project that may impact achievement and timely completion of expected results as well as their quality. Describe measures that will be put in place to mitigate these risks. The applicant should address issues around data privacy and security.

24. Technical Quality Assurance Review Mechanisms

The methodology shall also include details of the applicant’s internal technical and quality assurance review mechanisms.

SECTION 4: PERSONNEL

25. Management Structure

Describe the overall management approach toward planning and implementing this result. Include an organization chart for the management of the project describing the relationship, roles and responsibilities of key positions and designations.

26. Sub-grantees, contractors or other critical relationships

Explain whether any work would be delegated, to whom, how much percentage of the work, the rationale for such, and the roles of the proposed sub-grantees or contractors. Special attention should be given to providing a clear picture of the role of each entity and how everyone will function as a team. If there are any other critical relationships or partnerships, please highlight them here. For other organizations that play a substantial role (e.g. > 25% of time or cost), please provide items 1 thru 8 in Section 1 of this Annex.

27. Staff Time Allocation

Provide a spreadsheet to show the activities of each staff member and the time allocated for his/her involvement. Please describe any travel/missions/field visits planned for this assignment indicating team member participation and duration.

(Note: Substitution of key personnel will once the grant has been awarded will be subject to the written approval of UNCDF. No increase in grant will be considered as a result of any substitution.)

28. Qualifications of Key Personnel

Provide the CVs for key personnel (Team Leader, Managerial, Technical experts) that will be provided to support the implementation of this project. CVs should demonstrate qualifications in areas relevant to the results to be produced.

In addition to the CVs, please submit a summary for each person in the following format:

Name:	
Position for this Contract:	
Nationality:	
Contact information:	

Countries of Work Experience:		
Language Skills:		
Educational and other Qualifications:		
Summary of Experience: <i>Highlight experience in the region and on similar projects.</i>		
Relevant Experience (From most recent):		
Period: From – To	Name of Organization/Project/Activity, if applicable:	Job Title and Activities undertaken/Description of actual role performed:
<i>e.g. June 2015-January 2016</i>		
<i>Etc.</i>		
<i>Etc.</i>		
References no.1 (minimum of 3):	<i>Name Designation Organization Contact Information – Address; Phone; Email; etc.</i>	
Reference no.2	<i>Name Designation Organization Contact Information – Address; Phone; Email; etc.</i>	
Reference no.3	<i>Name Designation Organization Contact Information – Address; Phone; Email; etc.</i>	
Declaration:		
<p>I confirm my intention to serve in the stated position and present availability to serve for the term of the proposed grant agreement. I also understand that any wilful misstatement described above may lead to my disqualification, before or during my engagement.</p>		
<hr/> Signature of the Nominated Team Leader/Member		<hr/> Date Signed

SECTION 5: PROPOSED BUDGET ALLOCATION

Please provide budget allocation in the following suggested or similar format:

29. Summary of costs

Level of effort	# Days	Cost	Total
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	Team member #1	.. days		
	Team member #2	.. days		
 days		
			Sub-Total LOE	USD ...
Travel/mission/other budget			Cost	Total
	Travel			
	Equipment / Technology			
	Consultants / sub-grantees			
	Other (describe)			
			Sub-Total Travel	
			Total	USD ...

ANNEX 2: SAMPLE OF UNCDF LANGUAGE REGARDING PROPRIETARY RIGHTS OF KNOWLEDGE PRODUCTS PRODUCED UNDER THIS ASSIGNMENT

6.0 COPYRIGHT, PATENTS AND OTHER PROPRIETARY RIGHTS:

6.1 Except as is otherwise expressly provided in writing in the Agreement, the UNCDF shall be entitled to all intellectual property and other proprietary rights including, but not limited to, patents, copyrights, and trademarks, with regard to products, processes, inventions, ideas, know-how, or documents and other materials which the Recipient Institution has developed for the UNCDF under the Agreement and which bear a direct relation to or are produced or prepared or collected in consequence of, or during the course of, the performance of the Agreement, and the Recipient Institution acknowledges and agrees that such products, documents and other materials constitute works made for the UNCDF. In line with the public good nature of the grant, UNCDF will place all the deliverables specified in the public domain with the intent that they can and should be freely and widely used by other parties and the Recipient Institution shall not be excluded from the ability to use such deliverables on the same basis as other external parties.

6.2 To the extent that any such intellectual property or other proprietary rights consist of any intellectual property or other proprietary rights of the Recipient Institution: (i) that pre-existed the performance by the Recipient Institution of its obligations under the Agreement, or (ii) that the Recipient Institution may develop or acquire, or may have developed or acquired, independently of the performance of its obligations under the Agreement, the UNCDF does not and shall not claim any ownership interest thereto, and the Recipient Institution grants to the UNCDF a perpetual license to use such intellectual property or other proprietary right solely for the purposes of and in accordance with the requirements of the Agreement.

6.3 At the request of the UNCDF; the Recipient Institution shall take all necessary steps, execute all necessary documents and generally assist in securing such proprietary rights and transferring or licensing them to the UNCDF in compliance with the requirements of the applicable law and of the Agreement.

6.4 Subject to the foregoing provisions, all maps, drawings, photographs, mosaics, plans, reports, estimates, recommendations, documents, and all other data compiled by or received by the Recipient Institution under the Agreement shall be the property of the UNCDF, shall be made available for use or inspection by the UNCDF at reasonable times and in reasonable places, shall be treated as confidential, and shall be delivered only to UNCDF authorized officials on completion of work under the Agreement.